



PRITCHARD & CO.
LAW FIRM, LLP

Pritchard & Co. Law Firm, LLP Covid 19 Policies

We at Pritchard & Co, Law Firm LLP would like to assure you we are committed to continue to provide effective legal services during the current COVID-19 situation.

In accordance with Public Health regulations, our physical office is temporarily closed in order to restrict in person contact between clients and Pritchard & Co. Law Firm LLP staff. In-person meetings will be limited to only appointments deemed necessary by the lawyer to assist you with your matter.

If you have an in-person meeting scheduled:

- 1) Please attend our office at the scheduled time and ring the doorbell and we will unlock the door for you.
- 2) We ask you do not bring extra members of your family with you.
- 3) We respectfully ask you do not enter the Pritchard & Co. office if you have traveled outside Canada within the past 14 days, or if you are experiencing any symptoms related to the COVID-19 virus, and contact our office at 403-527-4411 to reschedule your appointment.
- 4) Please wear a mask when attending at the office; if you do not have one, we will give you one. The lawyers will also wear a mask. Any assistants attending your meeting will wear a mask as well.
- 5) When you arrive, our receptionist will immediately escort you to a Meeting Room, where you will wait for the lawyer.

We thank you for your support and understanding.